

**BHARAT HEAVY ELECTRICALS LIMITED: BHOPAL**  
**WORKS ENGG. & CENTRAL SERVICES**  
**MECHANICAL SERVICES/GGX**

**Tender Enquiry No. : CMX / MS / 72001009**

Sealed tenders invited in Two-bid system from the experienced Contractors registered with Railway, C.P.W.D. / P.W.D., BHEL and other Government Undertakings / Other experienced Contractor & Working Contractor in BHEL **For Preventive maintenance / Periodic maintenance / Routine maintenance / Breakdown maintenance of 150 Number MH Vehicles (BOT/ FLT/ Diesel) of BHEL Bhopal on execution basis for a period of Two year.** Tender documents can be had from the office of. AGM (WEX) **WE&CS, Block II Annexi FF/ EW.**

Place of Tender submission: **Tender room ((Green colour) Administrative Building, Ground Floor.**

Sl. No.	Name of Work	Earnest Money in Rs.	Completion Period	Tender Cost in Rs.	Remarks
1.	<b>For Preventive maintenance / Periodic maintenance / Routine maintenance / Breakdown maintenance of 150 Number MH Vehicles (BOT/ FLT/ Diesel) of BHEL Bhopal on execution basis for a period of Two year. &amp; as per Scope of Work Annexure 'I' .</b>	1,50,000.00/-	Two year from one issue of LOI/WO	2000/-	To be filled in Double-bid system

- 1.2 Due date of Submission of Tender : Dt. 14.03.2011 at **11.00 A.M.**
- 1.3 Tender opening : Dt. **14.03.2011** at **2.00 P.M.**
- 1.4 Tender Enquiry No. : **CMX/ MS / 72001009**
- 2.0 The Contractors are requested to furnish the following details with the application for issue of tender documents.
- 21 All corrections/corrigendum will be given in our website [www.bhelbhopal.com](http://www.bhelbhopal.com) ONLY. Therefore all the Tenderers / bidders are requested to be in touch with our website [www.bhelbhopal.com](http://www.bhelbhopal.com) , till the tender is opened
- 2.1 Provident Fund Code No., ESI Code No., Experience for similar nature of work as per Annexure "B" and as per Scope of Work Annexure 'I' .), Service Tax No., Latest Income Tax Clearance Certificate issued by Income Tax Commissioner and valid labour licence as per norms.
- 2.2 Tender Cost and Earnest Money to be deposited either in DD or BHEL cash office, Rs. 100/- will charged extra if Tender documents to be taken through by post.

Note: Detail Enquiry can be seen & Down Loaded in our web site [www.bhelbhopal.com](http://www.bhelbhopal.com).

**Sr.Mgr (Mech. Services/GGX)**

**WORKS ENGG. & CENTRAL SERVICES**  
**MECHANICAL SERVICES/GGX**

TECHNO- COMMERCIAL BID

**Tender Enquiry No. : CMX / MS / 72001009**

Date:

14.02.2011

**NAME OF THE WORK :** For Preventive maintenance / Periodic maintenance / Routine maintenance / Breakdown maintenance of 150 Number MH Vehicles (BOT/ FLT/ Diesel) of BHEL Bhopal on execution basis for a period of Two year. This is an indivisible works contract and the contractor shall fill remarks column against all items This tender schedule must be submitted along with TECHNO- COMMERCIAL BID. Enclosed herewith duly signed and stamped on each page with your covering letter. Any deviations / deletions etc. Should be brought out separately on your letter pad and enclosed to the tender documents.

The following are to be filled up by the Bidder: and same is submitted in Techno-commercial bid (part – I)

Name of the Contractor :  
Full Address :  
Contact person :  
Phone / Fax :  
Email id :  
Mobile No :

SL No.	Description	Contractor's Acceptance/ Remarks
1	TENDER COST OR RS 2000/ Submitted With TECHNO-	
2	PF CODE NO (Photo copy to be enclosed) -----DO-----	
3	ESI CODE NO(Photo copy to be enclosed) -----DO-----	
4	LABOUR LICENSE NO. (Photo copy to be enclosed)) -----DO-----	
5	PAN No.(Photo copy to be enclosed) -----DO-----	
6	Service tax regn. no.(Photo copy to be enclosed) if quoting service tax.	
7	Validity : 90 days from price bid opening date.	
8	EMD : of Rs 1,50,000.00 Cash receipt / bankers cheque -----DO-----	
9	Security Deposit clause : acceptance (See terms and conditions for details) as per clause No. 7.0 (Annexure – II)	
10	Taxes and duties : mention whether included and firm during contract period <b>OR</b> extra as applicable in Schedule for Rates Annexure 'A'	
11	PAYMENT TERMS: as per clause No 6.0 as per scope of work 'Annexure I'	
12	Qualifying condition cum Eligibility condition as per Annexure 'B'	

I/We Agree

(Signature & Seal of Contractor)& Date



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- II ) The **Second envelope** shall contain only the price bid to be quoted in Schedule For Rates (Annexure 'A') Any other information in the price bid other than quoted price shall not be considered and the quotation is likely to be rejected. Price bid document shall be signed by the tenderer at the bottom of the page. The envelope shall be sealed and super scribed "Price Bid ----- (name of work)".
- 5.0 Both the above two envelopes shall be kept in another sealed cover. The cover shall be super-scribed with "Quotation for ----- (name of work)" and shall be addressed to. Sr.Mgr. (MS-CMX) WEX and drop to **Works Tender Box (Tender Room) ADM Building, Ground Floor of BHEL, Bhopal – 462021 to reach on or before 14.03.2011 by 11.00 AM** on due date and it should also contain Tenderer address, Tender No. & due date.
- 6.0 The tenders will be opened in BHEL Bhopal on tender due date at 14.00 hrs in presence of those tenderers who choose to be present. BHEL will be not responsible for any postal delay.
- Note: -** Only part –1 i.e. Techno-commercial offer shall be opened on the due date of opening i.e. **14.03.2011**
- 7.0 Date of opening of price bids will be intimated after techno-commercial suitability.
- 8.0 The technical bid consists of technical schedule requiring documentary proof. In case the party has not satisfied all the conditions along with documentary proof, the tender will be rejected.
- 8.1 Tenders received mixed with both technical & Price bid documents without individual envelop will be rejected. The Techno-commercial Bid as Part – 1 will be opened at 02.00 PM on due date. Price – Bid will be opened later after evaluation of Techno-commercial Bid.
- 8.2 Vendor has to furnished and accepts the above Technical, Commercial and General Terms & Conditions. If nothing is written about it will be presumed that you have agreed to all the conditions therein.
- 9.0 **Cost of the Tender documents is Rs. 2000/- (Rupees Two Thousand only)**, which is to be attached with the Techno – Commercial offer in the form of Demand Draft drawn in favor of BHEL, Bhopal and is not refundable. Deposit in BHEL Cash office is also acceptable.
10. **Earnest Money Deposit:**
- 10.1 Earnest Money: The offer should be accompanied by Earnest Money amounting Rs. 1,50,000/- & same is to be submitted in Techno-Commercial offer. EMD deposited in cash (as permissible under Income Tax act) in BHEL Cash Office, or Demand Draft in favour of BHEL, Bhopal. The EMD should be submitted in a separate sealed envelope indicating on top of the envelope Earnest Money Deposit against Enquiry No.[CMX / MS /72001009](#) Name of work & Date of Tender Opening & kept in Techno-Commercial offer. This shall be refunded to every unsuccessful bidder after finalization of tender. Please note that nothing else should be placed in this sealed envelope except the EMD. Tenderer should mention the details of the EMD in Techno-commercial offer, eg. D.D. No & Date, Drawee Bank or BHEL Cash Receipt No & required amount of Rs. 1,50,000/- ( EMD ). [EMD is to be collected in cash \(as permissible under Income Tax Act\), Pay order or Demand Draft only.](#)
- 10.2 EMD by the Tenderer will be forfeited as per Tender Documents if
- i) After opening the tender, the tenderer revokes his tender within the validity period or increases his earlier quoted rates.

I/we agree.

(Signature & Seal of Contractor)& Date

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- ii) The tenderer does not commence the work within the period as per W. O. / LOI / Contract. In case the W. O. / LOI contract is silent in this regard then within 15 days after award of contract.
- 10.3 EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of acceptance of award of work by the successful tenderer.
- 10.4 EMD shall not carry any interest.
- 11.0 First the Techno-Commercial offer (Part – 1) will be opened. Then the Price-bid (Part – 2) of all successful bidders will be opened, whose offers will be in-line with our requirement and need all the terms & conditions as stated in techno-commercial offer.
- 11.1 Tender received without remittance of tender cost (2000.00) & the earnest money of required amount i.e. Rs. 1,50,000.00/- in Techno – Commercial offer will not be considered and will be rejected.
- 12.0 **The Techno-Commercial offer should include the following:**
- 12.1 Detail Technical Offer as per our Scope of Work (Annexure – ‘I’) Qualifying cum Eligibility condition as per (Annexure ‘B’) along with General Terms & Condition Annexure – II, III & IV duly signed by the contractor with seal & same will be submitted in techno-commercial offer (Part – I).
- 13.0 **P.F., E.S.I., PAN, Experience for similar nature of work** as per Annexure ‘B’
- 13.1 Any tenderer not submitting the details and photocopies of P.F., E.S.I., valid Labour License, as per norms Eligibility criteria experience of similar nature of work as per annexure ‘B’.
- 13.2 Any tenderer not submitting the details and photocopies of P.F. & E.S.I. Code, PAN No., Labour License with validity & Tender Cost ( of Rs. 2000.00) & Earnest Money of Rs. 1,00,000/-., their Price-Bid will not be opened and their offer will be rejected. Labour License No. undertaking for the same to be included in Techno – Commercial offer
- 14.0 **QUALIFYING REQUIREMENT: As per Annexure ‘B’**
  - i) Firm should have deployed minimum 20 Nos. Work-man engage in one location / plant
  - ii) Firm should meet statutory requirement like P. F. No./ E S I No. / Labour License / PAN No. & Service Tax registration No. etc.

**shall be eligible in participating in the tender.** The similar nature of work details like a) Name of the company where such work has been performed, b) Year of completing the work, c) Details of on which the work has been done, d) Contact details of the person where such work has been done etc shall be submitted by the vendor along with the offer. in the past are essential and copies of same is enclosed in Techno-Commercial offer, otherwise offer is not considered.
- 15.0 **COMPLETION TIME: Two years from one issue of LOI/work order .**

**I/we agree.  
(Signature & Seal of Contractor)& Date**

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**16.0 Payments Terms:-**

Payment shall be made against the submitted bill as per BHEL specified format on monthly basis after 90 days from the date of submission of bill along with all necessary supporting documents as per the requirements.

The payment shall be subject to deduction of income tax at source as per the applicable rules of Department of Income tax. A log book shall be maintained by the contractor in which records shall be kept of all the completed / assigned work. The payment shall be made as per BHEL norms.

16.1 Acceptance of our Terms & Conditions, statutory safety clauses and other special terms of the contract (Annexure II, III & IV) as enclosed duly signed and stamped at the space provided

17.0 The Price-Bid should include following:

17.1 The unit rates item wise in enclosed "Annexure –A": Schedule for Rates. Firms should take care of all Taxes / Central Govt. Services Tax, VAT tax, Excise Duty if applicable etc.

**18.0 General:**

18.1 BHEL does not bind themselves to accept the lowest tender or any tender or to give any reason for their decision.

18.2 Tenderers are advised to inspect & examine the site and satisfy themselves, before submitting the tender, as to the nature of work site conditions and other circumstances that may influence or affect the tender.

18.3 The tenderer should engaged only those workers for the work who covered under their P.F. & E.S.I. Registration, Payment of premium for P.F. & E.S.I. of engaged workers shall be the responsibility of the contractor and they should submit documentary proof of the same to BHEL on quarterly basis. The contractor shall also ensure compliance of statutory regulations of work contract as per enclosed Annexure IV, and statutory safety clauses as per enclosed Annexure III.,

18.4 All tender papers dully filled in and signed by the tenderer must be returned with the offer as proof of the acceptance of the conditions of the contract.

18.5 Bid shall remain valid for acceptance for a period of 04 months from the date of opening of Part-I (Technical Bid)

18.6 M.P. Govt. Commercial Tax if any shall be deducted from the bill for supply portion only if supplies are more than one lakh. Income Tax if any or as per applicable Govt. norms shall be deducted from each running & final bill. Central Govt. Service Tax, as applicable, which will have to be deposited by you must be clearly indicated in The 'Schedule for Rates'.

**18.7 Security Deposit:**

The contractor shall made Security Deposit at the rate of 10% for total contract value up to Rs. 10 Lakhs,

Rs. 1 Lakhs + 7.5% of the amount exceeding Rs. 10 Lakhs for total contract value above Rs. 10 Lakhs up to

Rs. 50 Lakhs, Rs. 4 Lakhs + 5% of the amount exceeding Rs. 50 Lakhs for total contract value above

Rs. 50 Lakhs, to cover the defect liability, during the performance guarantee period, before start of the work

by the contractor. The deduction shall be independent of any other deduction. S.D. shall be refunded only

after successful completion & after performance guarantee period of six months.

18.8 The Contractor, who will be awarded work, have to deposit Security Deposit before start of the work & same will be refund after six month of completion of work.

You are requested to submit your offer subject to our terms & conditions of contract as to reach **Tender Room (Green colour Works Tender Box) , ADM Building, Ground Floor, BHEL, Bhopal** on or before the above due date & time. You can nominate your representative on the date of tender opening.

**I/we agree.**

**(Signature & Seal of Contractor & Date)**

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**19.0 Compensation of Delay:**

If the contractor fails to maintain the required progress in terms of work order or to complete the work and clear the site on or before the contract or extended date period of completion, he shall without prejudice to any other right or remedy of company/ corporation on account of such breach pay as agreed compensation amount calculated as stipulated below:

- a) Compensation of Delay as per clause 7.0 scope of work.
- b) Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed **10%** of the total contract value.

**SPECIAL TERMS & CONDITION:**

1. All the envelopes should be dropped in the tender box (Green colour) available in Tender room at Ground Floor , Administrative Building before 11: 00 AM repeat before 11: 00 AM of opening date of tender . all the envelopes will be removed from the tender box at 11:00 AM for numbering and entering in the register .(Divisions authorized representative should be present at 2:00 pm along with necessary fils and register ). TENDERS RECEIVED AFTER 11:00 AM WILL BE TREATED AS LATE TENDER .
2. Opening of tenders will start at 2 pm
3. contractors Should be asked to bring their authority letter from their company for witnessing the tender opening .
4. Contractors will be permitted in tender room to witness the tender opening from 2 pm onwards only.

Thanking You,

For & behalf of BHEL, Bhopal

**I/we agree.  
(Signature & Seal of Contractor & Date)**